Yenching
Corres.
Gibb, J.M. 1925 Oct-Dec

Peking University

October 1, 1925.

Mr. J. M. Gibb,
Construction Bureau,
Haitien,
Peking West,
China.

Dear Mr. Gibb:

We are herewith enclosing one copy of invoice and two of bill of lading (one being first original, and the other being non-negotiable copy) of the second installment of cast iron soil pipe and fittings purchased from the John Simmons Company.

This was loaded at New Orleans August 29th on the S. S. Heffron of the American Pioneer Line.

We trust there may be no delays in the arrival of this shipment in Peking.

Cordially yours,

Assistant Treasurer,
Peking University.

CLL/encl.

PEKING UNIVERSITY.

October 8, 1925.

Professor J. McGregor Gibb, Jr.,
Yenching University Construction Bureau,
Haitien, Peking West, China.

My dear Gibb:

1. Graves on the Campus.

By action of the Committee on Finance, Property & Investment, F-1905, you are authorized to proceed with the removal of the graves on the campus and grounds of Peking University, except for the large grave on the Woman's College property south of the Sage Building. This mandarin may rest in peace for a little longer.

2. Beams and Ceiling in the Administration Building.

The structural form of the truss of the Administration Building is to be maintained, but the Chinese features not necessary for structural requirements may be eliminated. Some of these features may be included in the truss when you make your casting of concrete, but if they are not structural, these can be eliminated. No doubt you will object that a cheaper truss could have been designed; be that as it may, the decision of the Committee on Finance, Property & Investment was as I have indicated. Any other Chinese features in this room are to be modified, and I have been hammering Mr. Murphy for an indication of what is to be eliminated so that if possible, you may have a new drawing or at least a specific statement. I think, however, that you and the Grounds & Buildings Committee can do this eliminating without waiting for word from Mr. Murphy, if it should prove necessary before you hear from him.

3. Concerning the Electric Mains.

If we had the money, I would order these at once, and as soon as I can, I will.

4. Sewage Disposal Situation.

As you know, the sewage pipes have been shipped. We have placed the orders for the two big siphons and for the three smaller siphons. We also have bids for the distribution system and valves, but the bills of materials presented by the bidders were so different that I have been unable to check them and have had them checked by Mr. Place's office. We will send these out as soon as we can, although we know we are running risks with our finances, in doing so. We are getting bids on the ejectors.

Mr. Lund's cablogram asking for detailed blue prints on the ejectors and more details on the big siphons is at hand. I am sorry that the prints sent were inadequate. I assumed that one engineer would know what another engineer would want.

I have requested the Pacific Flush Tank Company for more details, and will send them along as soon as I can get them. Meanwhile, I think you will be wise to wait for these details.

5. Defective Nipples.

We have taken up with the John Simmons Company the matter of these nipples and they authorize me to authorize you to purchase in Peking six hundred (600) nipples to replace those which you have found unsatisfactory. They ask you to return, at their expense, the six hundred which you have found unsatisfactory.

6. The Woman's College Gymnasium.

Your comment upon the possible location of the Gymnasium appearing in your letter of July 27th and also in your letter of August 28th, leads me to call your attention to the fact that eventually a swimming pool for the Woman's College will be located south of the Gymnasium. That would seem to me to make to make it impracticable to move the Gymnasium as far south as 150'. I have taken this up with Mr. Murphy, in view of the architectural considerations involved, and as soon as I have his conclusions, I shall let you know.

These points cover yours of July 2d.

7. Agreement with Mr. Lund.

As you will have learned from Mr. Lund and Dr. Stuart, the Committee on Finance, Property & Investment has taken the following action with reference to Mr. Lund's services:

> "President Stuart reported that the firm of Lund, Gernow & Company was dissolving and that, therefore, our contract arrangements with them would end shortly and that provision must be made for further engineering services. He proposed securing the services of Mr. J. A. F. Lund at a salary of Mexican $600. per month, with the understanding that the University would also be responsible for the transportation necessary to enable Mr. Lund to continue his association with the American School in Tungchow, with provision for living quarters at the University, Mr. Lund to give his whole time to the University and continue the responsible supervision of engineering matters hitherto in charge of the firm of Lund, Gernow & Company, Mr. Lund to secure, in consultation with the officers of the University, additional services of other engineers where required by technical phases of the work. It would also be understood that reasonable provision would be made for a leave of absence and vacation. It was
>
> "F-1904 VOTED that approval be given to the agreement with Mr. Lund as outlined by President Stuart and referred to in Mr. Lund's letter to President Stuart of July 27, 1925."

This covers CB item #795 and MI item #18.

8. Survey of the Campus.

(8. Survey of the Campus)

MI item #19, relating to the payment to the engineers of $5,000. local currency is approved, and when paid, should be charged to Land Improvements & General Plans.

9. Compensation to Engineers.

On MI item #20, we have taken no action, not knowing the amount which was involved. I do not hesitate to say, however, that the Committee on Finance, Property & Investment will not fail to approve what the Grounds & Buildings Committee regards as satisfactory in the premises.

10. Complaint concerning Bolts.

Your letter of September 8th raised a complaint concerning bolts. I have taken this matter up personally with Mr. Aymar, and additional bolts will be sent you with the next shipment of pipe, which is the shipment of the extra section on the Woman's College grounds. You should have a full tally made of the bolts in accordance with the invoice and notify us just how many are missing, as it is impossible to collect a claim from the insurance company without more definite specifications.

11. Complaint concerning Thread on the Big Flanges.

I have taken up with Mr. Aymar, the manager of Cornell & Underhill, your complaint concerning the threads on the flanges, and he states that the material was all coated with grease or oil before it left here. As for the complaint concerning what you regard as cardboard protectors, Mr. Aymar states that these protectors are not of cardboard, but of a material made especially for this purpose. Wood, if it were used, would split, and steel would transmit shocks to the end of the pipe and cause dents or other injuries. They very much regretted to learn of these troubles and have done all they could to insure their safe arrival. Mr. Aymar's written statement is as follows:

"We are in receipt of your valued favor of the 2nd instant and sincerely regret to note that any of the material on the Peking heating mains has arrived in a damaged condition. We took special pains and precaution to properly protect the ends of the pipe and the damage must have been cause by very rough handling. Your communication from Peking does not tell us whether this damage was on one or more shipments, but the first shipment we recall went direct to Taku Bar and the next two or three, owing to conditions at Shanghai, were unloaded at Kobe and the last shipment went direct to Taku Bar, and possibly the damaged material was that which was unloaded at Kobe.

"We put protectors spotwelded to the pipe on the ends on which flanges were not attached and in our opinion only the roughest kind of handling could have caused the damage described. The protectors which we used on the Vanstoned ends were not cardboard but a specially prepared composition made just for this purpose and these were double wired to the ends of the pipe through the bolt holes and where we nested any material we put on two of these protectors and we are very much at a loss to understand what could have happened to them.

"We will take the utmost care in packing the new order we are getting out but frankly we do not know just how we can protect the pipe any better than on the first order, but possibly in view of the fact that some of the ends on which flanges were not attached were damaged, it will be better to send the few threaded ends in this case with the flanges made up hand tight, and we will ship in that way unless you instruct otherwise.

12. Acoustics of the Auditoriums in the Minde Hall and the Bashford Hall.

Supplementing what I have previously written you on this matter, it is the judgment here that the procedure should be as follows:

In the case of the Minde Hall, where, I believe, you have already tried a paper ceiling and where the ceiling has been decorated, please send to us a full description of all that can be learned about the reverberation, with whatever tests of absorption of sound by the complete furnishing of the room and other elements natural to the use of the room, that you can, but do not take the time or trouble to experiment with wires or other devices.

In the case of the Bashford Auditorium, do not decorate the walls or ceiling, but first send us the same full analysis of what can be learned about the echo or reverberation, if there should be such, and we will go over the matter fully with the best experts we can find and we will see that a solution is found and the difficulties, if any exist, corrected. In other words, lay the responsibility upon us, but give us the full data necessary to enable us to find out what can be done.

13. Construction of Water Tower Pagoda.

Enclosed is the confirmation of our cablegram of September 25th authorizing you to complete the construction of the water tower pagoda. No delay further is necessary upon this item.

14. Second Refectory.

I enclose herewith confirmation of our cablegram of October 7th authorizing you to proceed with the construction of the second refectory. We do not have in hand quite all of the funds necessary for the completion of this, but there is no reason why you should not proceed with the foundations and with whatever you can get done before the building season closes. This means that you can look to at least $25,000. as available for this; as soon as we are clear on the balance, which we hope will be soon, we will let you know. I believe, however, that you can let your contracts either now or before the Chinese New Year, if that is of greater advantage.

15. House for Mr. Burgess.

Princeton-in-Peking has furnished us with $3,500. for the Burgess house, the other $3,500. having been paid on the field, I believe. You are authorized to draw this whenever you need it. This is covered in the cablegram of October 7th.

16. Electrical Fixtures.

In accordance with your letter to Mr. Bocker, he has sent us a schedule of electrical fixtures. We have gone over these carefully and the prices seem to us to be entirely reasonable. You have not, however, stated the ceiling height of the rooms and this is necessary in order to furnish the proper length of hanging.

We have, however, considerable hesitation in reference to the old gold finish which Mr. Bocker offers or for that matter, the brushed brass, blue gold or gray gold which he suggests. The white enamel for the bathrooms is all right. I am looking up a finish known as acid bronze which is reported not to tarnish, and shall take this up with Mr. Bocker.

These other points should also be noted, namely, that the tendency in modern houses here is now all toward wall, rather than ceiling fixtures, and that we note that you are evidently intending to have all these fixtures run by separate wall buttons and we are inclined to query whether you really desire the bathroom fixture on page 30, #1394, to be key-less.

We also had a comment from a lighting expert upon your fixture for the bedrooms, #1334, to the effect that it would rather small for a bedroom with the shades indicated and that some combination fixture of two or more lights might be more suitable. This, however, is so much a matter of the judgment of the people who are going to live in the houses that I am inclined to leave this to you. It is difficult for me to judge, for all the bedroom fixtures which I can recall in houses I know, are wall fixtures.

17. Lighting for the University Buildings.

The lights specified on page #34 are suitable for the University buildings and in our judgment should be ordered. These are not expensive fixtures and the tin shade arrangement which you seem to have in mind for the laboratories does not commend itself to us. In lighting such rooms, American practice calls for fixture capacity of about 1-1½ W per square foot of floor space, assuming a ceiling of approximately ten feet, the lights to be spaced on squares at ten feet intervals. The lighting expert recommended that we get the fixture which will carry 100 -200 W lamps, rather than the fixtures carrying the 75W lamps, the latter limiting you to 75 W while the other gives you a range in the capacity of the fixtures. One of these fixtures with a 100 W lamp will provide adequate light for a space 10 feet by 10 feet and a height of 10 feet.

As soon as I can check up onthis bronze finish and its cost, I shall write to you again and state just how far we think you can go in the selection of fixtures. It is our judgment that the fixtures for the residences ought to be selected by the University and not by the prospective occupants of the houses from local supplies.

18. Crane Fittings.

In your letter of July 15th I note your complaint against the Crane fittings. On the data which you have given us, it is impossible for us to know whether these fittings are fittings purchased by you in China or here, whether they were purchased from Crane or someone else, and so on and so on. It would be well for some consideration to be given as to whether these fittings have been properly installed.

19. Plumbing Order to Mr. Bocker.

The plumbing order referred to in your letter of July 29th has been OK'd. to Mr. Bocker and should go forward shortly.

20. Domestic Hot Water Pipe.

We note your comment upon the virtues of Stewarts & Lloyds pipe but as you are unable to furnish complete specifications, it is impossible for us to make comparisons with pipe available here. Inasmuch as this pipe is going into the ground to be covered up and kept covered up, we are not inclined to run any risks with it. The bids in hand on the bill of materials furnished by Mr. Lund for this pipe run from $9,400. to $10,300. delivered at Tientsin.

Other items in your letter of July 29th I have covered.

As indicated in my cablegram of August 31st, the electrical materials, items 1 - 19 and 25 on the list, have been ordered. I am sorry to say we have not had the funds available with which to procure the electric mains, much as I should like to secure these and send them out.

The flush cabinets for the residences referred to in your letter of September 9th have been ordered and will be shipped, we hope, with the materials first referred to.

The residences and the cost of the power plant I shall take up shortly in a separate letter.

Cordially yours

Secretary,
Peking University.

COPIES TO DR. STUART AND MR. KRAUSE

EMM/KJL
ENC.

PEKING

INDEXED

PEKING UNIVERSITY.

October 9, 1925.

Mr. J. McGregor Gibb, Jr.,
Yenching University Construction Bureau,
Haitien, Peking West, China.

My dear Gibb:

Taking up the authorizations for residences, the specific authorizations and the amounts which you have received up to the present time are:

By cable March 7, 1925: $141,000.

By cable April 28, 1925: 20,000.

We have authorized you, in addition, to start six new houses for the following persons, understanding these to be in addition to whatever you have laid out as actually to be constructed with the $161,000. referred to above, namely, T. T. Lew, T. C. Chao, Richard Ritter, C. W. Luh, R. C. Sailer, Bliss Wiant.

We have further authorized you to continue such improvements as are planned for the residences in the Tsai Tao Garden.

It looks to me further as if you had squeezed out still another house, because we agreed that certain funds which we have already included in an authorization were to furnish a house for Mr. Shuhsi Hsu and that as you probably had not started to build this house, an additional house is necessary.

In giving you these authorizations, it has been our expectation that you could get the foundation work done and be working out the contracts either now or this winter before the Chinese New Year, but that the disbursements on account of those authorizations would not be very large. We are very grateful to you for the full list of the residences and the data as to costs. It is not quite clear to us, however, from this, just how much is actually under construction. It would have been a help to us if you had checked off those houses which you were building on the basis of the authorizations which you had received up to that time. Will you not send us a statement as to just which houses are under construction, or for which contracts have been or will be let, on the basis of the data in your hands up to the date of the receipt of this letter?

Please note that the authorizations of $161,000. referred to above include only ten of the fourteen thousand dollars which the L. M. S. is expected to furnish and do not include the houses of the Woman's College, the Burgess house or the house for Leonard Hsu, underwritten by Mr. Sidney Gamble.

You will note that as was indicated in our cablegram of September 22nd, replying to your cablegram of September 19th, authority has not been given for completing the schedule of residences given in your letter of August 14th, but only for such procedure as is specifically outlined above. I am greatly impressed by the fact that we have certainly got to secure extra funds to cover the excess cost of the individual residences above the amounts raised, if we are ever to disentangle ourselves in connection with specific donors.

I enclose confirmation of our cablegrams on this matter, that of September 25th having been included in the letter preceding this.

Cordially yours,

Secretary,
Peking University.

EMH/KJL
ENC. 2

Copies to Dr. Stuart and Mr. Krause.

Peking University

October 16, 1925.

Mr. J. M. Gibb,
Construction Bureau,
Haitien,
Peking West,
China.

Dear Mr. Gibb:

We enclose herewith copy of invoice, packing list, bill of lading and insurance certificate covering the second shipment of radiators from Andersen, Meyer & Company, which was loaded on board the President Monroe of the Dollar Steamship Line on October 1st at New York.

Cordially yours,

Assistant Treasurer,
Peking University.

CLL/encl.

COPY

CORNELL & UNDERHILL

October 9, 1925.

Peking University,
150 - 5th Avenue,
New York City.

Dear Sirs:- Attention of Dr. Eric M. North.

Referring to your letter of the 6th instant, we have looked into the matters referred to in the letter you received from Peking and in connection with same, report as follows:-

1st - The bolts were dipped in oil and packed at the factory for export shipment in 76 boxes, the largest of which weighed 330 pounds gross. After the shipment reached New York we had our Packing Department go over each box carefully and they tell us that they considered the boxes were strong and suitable for the weight but that they reinforced each of them with metal straps, so it would appear that the shipment must have received exceptionally rough treatment, and the fact that the Steamship Company received the boxes without comment is further evidence that they were suitable for the journey.

2nd - In reference to the flanges, we find, in accordance with instructions given to our packing room, that the threads of the flanges were coated with heavy oil. We trust that the rust was only superficial.

With further reference to the bolts, we wish to call your attention to the fact that we had these bolts packed one size and length to a box, except in the case of two boxes and if the packages arrived as shipped, even though damaged, it should not be a very difficult matter to check up the contents and determine definitely whether any bolts were lost en route, and this we think should be done promptly, so that claim may be made on the Insurance Company for any shortage. We are enclosing a proposal covering the value of 10% additional bolts figured at the same price as the original contract, but we suggest, unless you feel that these extra bolts may be required for other work, that it might be advisable to cable for definite advices as to any shortage.

Awaiting your further instructions, we are

Yours truly,

Cornell & Underhill

燕京大學

PEKING UNIVERSITY
(YENCHING TA HSUEH)
PEKING, CHINA

TRANSFER

CONSTRUCTION BUREAU, Haitien.

INDEXED

19th Oct. 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

We have before us your letter of August ~~13~~ 31st which is practically a transcript of one written from Galloways Ltd., also your second letter of August 31st, and we have cabled you asking for further drawings for the sewage plant, which we take it are being prepared. We have also to acknowledge your letter of September 10th, enclosing various shipping documents on shipment of Cast Iron Soil Pipe purchased from Cornell & Underhill on the s.s. Heffron.

There was rather a joke connected with the sewage plant business. We have before us a copy of letter, dated August 13th, to Lund, Gernow & Co., which quotes Mr. Miller saying: "We believe that the plant will operate more satisfactorily when an average per capita consumption of 100 gallons is obtained rather than the prevailing rate of about 60 gallons per day". This means that they are recommending 8" siphon, and recommend using 100 gallons of water per head, so as to make 8" siphon and all the necessary connections work properly. You will recall that we here recommended 6" siphon because the average consumption of water is only 60 gallons and not 100 gallons, which the siphon people recommend us to use. Changes like these cost the Trustees considerable sums of money, and cause considerable worriment on the Field.

We have planned to write this letter several days ago, but one thing after the other has prevented us from doing this.

On Oct. 12th we wrote to Mr. Bocker in regard to 60 pieces of wash tray plugs and couplings, as supplied by John Simmons & Co on July 8th. These are 1½" x 3 ¼". We need 60 more and have cut our tubs to meet this size. Unfortunately we have no Simmons' catalogue to show any catalogue numbers. If this can be supplied from Seattle very much quicker we will be pleased if you will let Bocker ship the same, if not will you please get the same ~~from~~ for us from New York and send by parcel post, if it is possible.

We are expecting Dr. Stuart back sometime next week. We are having beautiful weather and are making good progress in all lines. The last of the heating mains are being delivered on the Site while we are writing. These are three months behind the schedule time. ~~We have~~ planned to have had them here in November and December of last year.

Mrs. Frame has shown us preliminary sketches of the Women's Gymnasium. With the buildings so simple it seems almost wicked to pay so much for plans, but this is an old story.

We are excavating for the second Refectory and hope to have the foundations in before the cold weather sets in.

Yours very sincerely,

Jno McGregor Gelt Jr.

燕京大學

PEKING UNIVERSITY
(YENCHING TA HSUEH)
PEKING, CHINA

CONSTRUCTION BUREAU, Haitien.

22nd Oct. 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

We yesterday sent you a deferred telegram which says:- "Refer Shone Bulletin P 4000 cable code word ejector contemplated," by which we mean to ask you for definite word as to the sewage pumps, which the Trustees plan ultimately to buy. As the cold weather continues we are pushing every part of concrete and brick work possible, and if we had exact dimensions of the ejectors we could do something on the foundations and pits, which are to accommodate these pumps.

For the third time since this building enterprise was started China is entering into another civil war and we are again facing shortage of railway cars and are afraid that we will be left stranded without some of our most important fittings. We are asking the cement people to forward as much cement as they can. Most of our shipments from abroad are delivered at Haitien, this includes steam engine and dynamo from Galloways, Diesel Engine and dynamo from Copenhagen, and we believe all the heating pipe. The switch board is not heard from, nor are the steel sashes for the Power Plant here as yet, though we believe they are in Tientsin. We also have no documents for the electric fittings, which you have purchased in New York, and no definite word as to the electric mains and electric lamps, which we are still hoping that you will be able to purchase for us. We are afraid that we will have not more than three weeks of building weather. Having no drawings of the Women's Gymnasium we are unable to get the foundations of that building in place, though we are still hoping to have the foundations of the Second Refectory up to the ground level.

Our quarrel with the police still continues and is very annoying. We hope that with the arrival of Dr. Stuart something can be done to register all of our deeds and to make the whole situation more easy.

A wire received two or three days ago says that he was in Yokohama on the 19th, and Peking Office telegraphed him to come by way of Korea, because the situation in Shanghai is so acute. arriving 24th

Yours sincerely,

Encl:- Photographs.

James McGregor Gelston

PEKING UNIVERSITY.

October 20, 1925.

Mr. J. McGregor Gibb, Jr.,
Yenching University Construction Bureau,
Haitien, Peking West, China.

My dear Mr. Gibb:

I enclose further word from Cornell & Underhill with reference to the shipment of bolts and flanges.

I may add that your report upon the bolts missing, as contained in your letter of September 19th has been received, and we have already placed the order for these additional bolts and are following up the matter of insurance.

Cordially yours,

Secretary,
Peking University.

Copy to Mr. J. A. P. Lund.

EMN/L
NNC.

PEKING UNIVERSITY.

October 26,1925.

Mr.J. M. Gibb,
Yenching University, Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

I enclose herewith Blue Print of the finally accepted scheme for the Woman's College Gymnasium. Answering your questions concerning cubage, etc., I quote as follows from Mr. Murphy's letter -

"(1) Cubical contents to be heated:-
The total cubage of the buildings is 520,000 cubic feet. Deducting from this 70,000 cubic feet for foundations, walls, etc., we have 450,000 as the net actual cubic feet of air-contents to be heated.

(2) Length and breadth of the building:-
59 x 161 feet

(3) Number of shower-baths(ultimate maximum) which must be provided with domestic hot water:-
32 in Main Shower Room plus 2 off Directors and Asst. Directors Offices = 34.

(4) All data upon electricity needed for light and other purposes:-
We should have more detailed information as to what you want to know before trying to answer this. If you want a rough approximation of cost, or of current consumption, we suggest assuming these to be about the same as have been found to apply in the case of Peking University buildings, of about the same size, already built. If you want something fairly accurate, we should have to make a regular layout of outlets before we could answer."

In these plans you will note that the Third Story at each end of the Gymnasium floor shows alternative plans. So far as we are concerned here the decision upon this should be made formally by the Woman's College Group with the concurrence of the Grounds and Buildings Committee. Either scheme might be eliminated at either end.

It seems to us also, desirable that the location should be as originally indicated, i.e., with the centre courts 100 feet South of the South Wall of the third row of dormitories. In one of your letters you suggested the possibility of going as far south as 150 feet. In going over this with the survey showing the line of the road south of the Gymnasium, it seemed to us that in view of the possibility of the swimming pool, on the South side of the Gymnasium it would be inadvisable to put it further away. To do so would also affect the balance, which will some day extend between the Gymnasium and the future academic building on the opposite end of the quadrangle. Furthermore, 400 to 450 feet seem to us a sufficient length for the athletic field.

Mrs. Boys is sending a similar Blue Print to Mrs. Frame. We hope to have the working drawings ready to mail in four or five weeks.

Cordially yours,

Secretary,
Peking University

EMN/G
Enclsoure.

Copies to -
Mrs. Boys,
Mrs. Frame
President Stuart.

Peking University

October 26, 1925

Mr. J. M. Gibb,
Construction Bureau,
Haitien,
Peking West,
China.

Dear Mr. Gibb:

Herewith enclosed you will find bill of lading, insurance certificate and invoices covering a shipment made by Mr. L. M. Bocker on the President Grant from Seattle on the 17th inst.

You will be glad to receive Mr. Bocker's itemized bill covering this and previous shipments of plumbing supplies, as noted in our memo on the foot of page 3 of the invoice dated October 20th. The larger portion of these supplies were shipped in August, only 26 squat bowls going forward at this time. There is still one of these bowls to be sent out. Mr. Bocker explained that the one received was defective and had to be returned to the factory.

We trust this shipment will be received in good time.

Cordially yours,

Assistant Treasurer,
Peking University.

CLL
encl.

PEKING UNIVERSITY.

October 27, 1925.

Mr.J. M. Gibb,
Yenching University, Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

Referring to Mr. Gibb's letter of September 19th, I have to quote the following letter from Mr. Place:

Clyde R. Place,
Grand Central Terminal
New York City.

October 22nd, 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

RE: PEKING UNIVERSITY.

Dear Dr. North:

This is to acknowledge your letter of October 19th, in which was incorporated letter of September 19th, from Mr.Gibb relative to flanges in connection with the piping furnished by Cornell and Underhill.

The type of joint which Mr. Gibb speaks about, is the Crane Lap Joint which was originally specified in my report. This type of joint was specified to bring out the intent of the class of work and design to be carried out in connection with the hot water heating mains.

When the figures for the piping came in and were listed on the sheet of March 3rd, 1925, the different concerns figured on various types of joints, some on the Crane Lap, one on the Albion Joint, another on the British Standard #2, and some on the Van Stone. All of these joints are of the nature of the Crane Lap, but do not have a square shoulder.

As the Cornell & Underhill figure was on the straight Van Stone joint, and this joint is of a standard make and is used universally, I did not feel that I was justified in asking for the square shoulder, on account of the increase in cost. If the various figures

"has been anywhere near the Cornell & Underhill I might have taken this under consideration, but in view of the fact that the proposal of Cornell & Underhill was entirely fair to all parties concerned and met in practically every way the requirements for this installation, I waived this requirement of the square shoulder and accepted the extra heavy long hub Van Stone joint.

The Trustees have not paid for a more expensive joint than was supplied, Because the Cornell & Underhill people figured on a joint which is stated in the proposal and we are not accepting anything different than what we knew about at the time of the acceptance of their proposal.

I cannot seewhy there is any reason for taking this matter up further, as if this joint is of the type according to their proposal and incorporated in our data propodal sheet of March 3rd, there is nothing more can be said, and you may rest assured that I would not have accepted a joint at variance in any way with what was contained in their proposal, although this joint might be at a little variance with the original specifications.

Again let me repeat, that in the report which I made, it was my endeavor throughout, to make it plain as to the class of work which would be required, but as to the exact design and detail, this was left as a matter of further consideration, subject to my approval. This slight change in the joint comes under this category."

Yours very truly,

CHP*EN (Signed) CLYDE R. PLACE.

Cordially yours,

Secretary,
Peking University.

EMN/G

Copy to -
Mr. Lund.

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

Oct. 28th, 1925.

INDEXED

TRANSFER

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

On the 26th we sent you a telegram in answer to the one sent by you to Lund, Gernow & Co., asking for the distance between the centre of ejector and floor level. This distance is 11'.

The second part of the cable refers to the Women's Gymnasium. As we are about to dig the foundations of the Women's Gymnasium we are asking - whether the dimensions for the foundations remain the same as they are set down on the small sketches brought by Mrs. Frame. We think that we will be able to go on with this work up to the end of November, which will enable us to finish the same in the Spring. We are also digging the foundations for the second Refectory and will have this up to the ground level.

Dr. Stuart and the writer worked from 11 o'clock until 7 yesterday, going over each phase of the building work as they have developed since his departure to America. We are having a meeting of the Grounds and Buildings committee tomorrow to get official actions on as many points as possible.

The political troubles out here have almost stopped the hauling of freight by railways, which is going to leave us very badly off for some commodities, and for certain consignments of goods, which are now in Tientsin. We are enclosing herewith a copy of a letter written to Mr. Bocker, ordering 20 kegs, ~~ea~~ twenty pounds each, of White Lead in oil, and will be glad if you will pay for this when the bill comes to hand.

We are badly put to it to know what the Trustees are planning in regard to furnishing the Library. (1) This especially refers to book-shelves and to the floor between the book-stacks. We have never had any specifications with this set of plans, nor with the plans of the Administration building. As the plans are so very general it is ~~very~~ difficult for us to know how to go on. Briefly are we to expect the Trustees to send metal book-stacks, or are we to make some kind of stacks here? The drawings show such a thin floor between the two sets of stacks that we are led to believe that these are to be made of metal or glass, or some similar construction. (2) On the end elevations of the Administration building there are some loutres suggested, which we take it are meant for purposes of ventilation, but the section of the building or any other drawings do not show what was in the architect's mind. We would be glad to have these points cleared up and any other suggestion which ~~will~~ would help in the finishing of these buildings

Yours sincerely,

Jas McGregor Gibb Jr

Wrote Gibb
12/7/25

Rec'd
12/3

8950

燕京大學
CONSTRUCTION BUREAU

PEKING UNIVERSITY
(YENCHING TA HSUEH)
PEKING, CHINA.

Haitien.

Oct. 28th, 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

TRANSFER

My dear Dr. North:-

We find that we have omitted to enclose a copy of a letter written to Mr. Bocker in our letter of even date, and do so now.

Yours sincerely,

Jno McGregor Gibb

YENCHING UNIVERSITY.

October 29, 1925.

Professor J. McGregor Gibb,
Construction Bureau,
Yenching University,
Peking, China.

My dear Gibb:

Referring to the "defective Nipples" complaint concerning which was contained in one of your letters, I quote the following authorization received from John Simmons Company October 29th:

> "Regarding the 600- 1-1/4" Extra Heavy Nipples, against one of your Peking University orders #18916, our shipment March 17, record No. 29763 and 29771, we authorise you to replace these nipples from local stocks, holding the nipples for our future instructions."

Referring to the trouble over the Sloan Valves, I quote as follows from letter from Simmons Company:

> "Investigating along these lines, we find their original inquiry specified 8 Metropolitan type Urinals with nickel plated brass Sloan Flush Valve, integral control valve, brass bolts and china bolt caps with 2" syphon type trap, and for these Urinals we furnished F-58, style YD Sloan Valves, shown on Page 25 Sloan Valve catalogue which shows diagram in lower right hand corner, installation with valve behind the wall, which is the proper Sloan Valve for the 3671-R Urinal shipped, page 316 herewith. The valve referred to in your letter of October 9, F-58 on page 24 of same catalogue, is not the correct style for the fitting shipped, but would be suitable for Urinal 3662-R, page 315 herewith.
>
> On our order we find a notation of a telephone conversation with the Board of Foreign Missions of the Methodist Episcopal Church on December 8, 1922, at which time we inquired thickness of wall, as this information was necessary when furnishing the concealed style Sloan Valve and we were told the wall was 4½" thick. However, we believe this dimension can easily

"be adjusted by shortening the two nipples between the valve and the face of the inner wall and suggest your conveying this information to Mr. Gibb. On the other hand, if we were called upon to ship the Sloan Valves indicated in your letter of October 9, F-58, on page 24, the installation could not be made.

We are naturally assuming of course, the Urinals received were Plate 3671-R, back supply and back outlet and not 3662-R, top supply and back outlet.

To review the matter concisely, as far as we can judge, the valves supplied are suitable for the Urinals ordered and furnished, the only difference is in the thickness of the wall which can readily be remedied locally by shortening the nipples, as suggested."

I trust that this will clear up the matter.

Concerning the lost bolts, Cornell & Underhill have filed claim with the insurance company and with the steamship company. I enclose copy of the letter from the insurance company. Affidavits must be made by the Receiving Clerk, and should be made in duplicate, with extra copies for our record so that claim may be substantiated.

Faithfully yours,

Secretary,
Peking University.

EMN/G
Enclosure.

燕京大學

CONSTRUCTION BUREAU

PEKING UNIVERSITY
(YENCHING TA HSUEH)
PEKING, CHINA.

PEKING

Nov. 4th, 1925.

,Haitien.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

823 pcs. CI Pipe, 122 bdls .CI Pipe fittings
and one box of Pipe Fittings ss."Heffron".

The enclosed bill of lading covering the above shipment has been returned to us today by the American Express Co.,Inc., as same has not been endorsed by shipper. Will you please have this bill of lading endorsed and forward the same to us at your earliest convenience.

Yours sincerely,

Jno McGregor Gibb

0573

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

6th November, 1925.

INDEXED

TRANSFER

Dr.Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr, North:-

It is now a week since the Grounds and Buildings Committee had its meeting incident to the return of Dr. Stuart, and we are enclosing herewith the minutes of that meeting.

If we are to try to build more dormitories, and if they are to be ready for occupation during the Fall of next year it will be essential that Mr. Murphy arrive here at the earliest possible time in January, and that when he has decided on the location and the type of dormitories we be authorized to proceed immediately with the preparation of plans and other preparations for their erection, such as ordering heating and plumbing materials and making the foundations. If we must wait for Mr. Murphy to return to America and prepare plans there will be no chance of finishing the buildings during '26 and possibly not during '27. Will the Trustees therefore do everything in their power to expedite Mr. Murphy's departure, and insist that his first stop shall be Peking.

You will note action No. 826. This follows up our letter written some days ago in regard to the specifications for special features in the Library and Men's Administration buildings. There will certainly be some special features in the Women's Gymnasium. We here are not in close contact with the American manufacturers to find out quickly what are the best types of fixtures for special buildings. With the first four plans,prepared,Mr. Murphy wrote quite a lengthy specifications.This covers the general details and also some spedial features. We do not need these general specifications again, but every building should have special specifications to cover special features. We hope that the Trustees will take this up with Mr. Murphy and get us early replies. If there are special catalogues needed we hope the Trustees will write to the manufacturers and ask them to send copies of catalogues here. Further more if the Trustees are clear as to what should be ordered it would save time if the ordering could be done from New York.

We here are still in the dark as to whether the electric cable has been ordered, and if so when can we expect its delivery? We have your cable, which says that the ejectors for the sewage system cannot be bought until December. We would like to know whether that means that these will be shipped in December, or that the order can only be

placed then and shipped at some considerable length? Each one of these features are essential before the University can move out. The early arrival of any special bit of equipment will mean its installation at an earlier date and more time for some one here to push other work at a later date.

The last part of concrete roof of the Power Plant will be finished this morning. We have succeeded in getting the steel windows as far as Fengtai, which is a railway junction between Tientsin and Peking and Peking Kalgan Railways. With the present political disturbances no Railway is willing to let its cars be taken to the tracks of another line. Our freight must therefore be transshipped from one car to the other at Fengtai and it is an open question just when we can get cars for the last part of the journey. This shipment of steel windows and 20 tons of cement is an attempt to find out how far this trans-shipment is going to be possible.

Last Saturday we sent a boatman to Tientsin, having planned with him to forward some cement by a small boat from Tientsin to Tungchow and then having it hauled from Tungchow to Peking. The American Express, not being as well acquainted with this boatman as we here, hesitated to give him the freight, and before we could straighten out the difficulties from Haitien, his boats were commandeered by military. When he was able to get them free the American Express had also shipped the trial 20 tons and we are now waiting to find out what the result will be. In the meantime we have been purchasing cement in Peking in such quantities as the manufacturers were willing to sell. Some days ago our carters persuaded two or three friendly firms to send representatives to cement warehouses, each one buying as much as they could and loading in our carts and forwarding them to Haitien. Another day the carters had permission to load about 200 bags and before they stopped loading they had gotten away with more than 400 bags. The Cement Co. seems to have come to the conclusion that it is useless to prevent us from getting cement and they are now allowing us to haul 200 bags a day, which just about keeps up with our consumption. The weather has been exceptionally favourable, we have only had three slight frosts up to the present, and will probably be able to carry on with the work for one week more, and then most of the cement and brick work will have to be stopped.

In our letter of September 25th we mention the sum of about Chinese $18,000.00., which would satisfy the ideas of the engineers as to what their compensation for three years '22 - '25 should be. If there has been no action taken by the Trustees in regard to this matter we would be glad to have some action taken and the result communicated by cable. In conversation with Mr. Lund, a few moments ago, we asked him if he wished us to cable home in regard to this matter, he has not yet given us his definite answer, but may do so during the course of the day, when you will have a cable.

We are enclosing herewith some glossy prints of photographs taken by Mr. Gernow from the top of the Power Station. The descriptions are as follows, we are not putting them on the back of these prints lest these be spoiled for reproduction.

A. A view from the top of the Chimney showing the lake full of rocks and the stone-boat in the foreground, restored temple gate in the lower left hand corner, Men's Dormitories in the lower right, Ninde Divinity Hall behind them, Bashford Memorial without roof in the centre, ends of Science Buildings in the left, Summer palace on a hill in the centre and the Western Hills in the distance.

B. The same view taken a little bit to the northwest, Men's Dormitories lower left.

C. East Residence Compound taken from the top of the Chimney, Tsinghua College centre left.

D. A view from the top of the Chimney looking southwest, Gardens of Department of Agriculture in the lower foreground, South Residence Compound buildings above these, and Women's Dormitories in the middle right with the roof of Sage Memorial immediately just over the trees on the right hand. Parade ground of the West Camp behind the Women's Dormitories.

E. A view of the Chimney with the scaffolding about it looking from the south toward the north. Note that the scaffolding is tied up with ropes and the curve of the scaffolding makes the Chimney appear crooked In the foreground is a mashed for cement.

F. A view of the Chimney with the scaffolding looking from the West, the Power Station in the foreground.

G. The Chimney with the scaffolding down and part of the forms for the arch for the Power Station in place.

H. Close up view of scaffolding for the arch in the Power Station.

I. A view along the heating trench leading out of the Power Station thru the temporary cut made thru the hills, which will ultimately be closed up, separating the Power Station from the main Campus.

We are enclosing herewith a bill from Spencer Lens Company, Buffalo, N.Y. for G$181.31., O.K. by Miss Boring of the Department of Biology for some equipment for that Department. Will you please pay the same.

In John Simmons' shipment, dated April 23rd, per ss."Bolton Castle" they shipped 11 bundles of Extra Heavy Cast Iron Combination Y and 1/8 Bends with brass screw trap. Out of the 25 pieces tied up in bundles 16 pieces arrived with the 4" brass plugs missing. These things should never be shipped in this way as they are a temptation, along the way, for pilfering. We have taken this matter up with the American Express and they disclaimed their responsibility in regard to this. Will you please take up this matter with John Simmons & Co., and ask them to replace these 16 plugs at their expense.

Yours sincerely,

J. W. McGregor Gibb Jr.

Wrote Simmons 1/18/26

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

9th Nov. 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

On the 6th we sent you the following telegram:-

"Refers to my letter dated Sept.25th of this year do you authorize payment of sums on this account, Gibb.

After the expiration of the engineers contract there will be a considerable amount of work still to be done for which they will have prepared the plans and done considerable other preliminary work, they probably could claim a commission on this work, though they could not justly claim the whole 3½%. The calculation of that portion of the commission due to them would not be simple. It is our understanding that if the Trustees agree to supplement the amounts received by the engineers during the past three years they will waive all claim to further commissions after the expiration of their contract.

Yours sincerely,

Jno McGregor Gibb

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

Nov. 10th, 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

We have to thank you for your letters of Oct. 8th and 9th. Some of the points in these letters we can answer now, but others will have to wait until we can answer them more fully.

1. Graves on the Campus. We are at a loss to know why this action was taken and just what it means. As the work has progressed over any given area the owners of the graves have quietly come and removed them, otherwise we have not taken any action in regard to the graves. If now we go out and hunt up the owners of the graves they will certainly ask for some financial help to remove them, and once that door is opened one cannot tell where it may lead. If it should ever come about that we find a grave in the way of some work we will quietly place the remains in a small coffin and rebury the same somewhere where there will be no chance of their being in the way. If the Trustees have some thought outside this please send us instructions.

2. Administration building beams We will take this matter up with the structural engineers and see whether at this late date there can be any saving in this work. Most of the forms for these beams are in place so there is some doubt in the writer's mind whether there can be any saving.

5. Defective Nipples We will return the defective ones which we cannot use and send the bill for the new ones as soon as it arrives.

6. The Woman's College Gymnasium Was laid out as per instructions from New York and we will be casting the concrete foundations within a few days. As there has been no answer to our cable of a few days ago in regard to the size of this building ~~and~~ we take it that the figures found in the small scale drawing are correct.

7. Agreement with Mr. Lund. We wish that this action would have been transmitted to the Construction Bureau as soon as it was transmitted to Mr. Lund. There has been a considerable amount of discussion as to just what was involved, which has consumed a great deal of time, which might have been saved. The writer personally does not like the clause which reads:- "Continue the responsible supervision of engineering matters hitherto in charge of the firm of Lund, Gernow and Company, Mr. Lund to secure, in consultation with the officers of the University, additional services of other engineers where required by technical phases ~~[illegible]~~ of the work." The writer feels that Mr. Lund is not suited by temperament for

this kind of work. He believes that the firm of Lund and Gernow has been disolved partly because of this unsuitability. Mr. Lund finds matters which are outside his specialty very worrying. It had been the writer's understanding that Mr. Lund was to be strictly engaged for his specialty, mechanical and electrical engineering, and that Mr. Lund would be relieved from all other responsibilities in other lines. The writer feels that this arrangement will cause a great deal of worry for Mr. Lund, large expenses for the University and possibly a considerable friction within the Construction Bureau. The writer will have a consultation with Dr. Stuart within 48 hours and will ascertain whether we here have the authority to change this part of the arrangement.

8. Survey of the Campus. This has been delivered and we have been trying to make suitable prints of this for forwarding these to the Trustees. When the Grounds and Buildings Committee has studied the survey and approve it we will make the payment.

9. Compensation to engineers Our letter of Sept. 25th, a telegram and letters of a few days ago will have explained that Mr. Lund does not feel that action M.I. No. 20 was sufficient, and we hope that some action will be taken before this letter reaches you.

Bolts (10) Our letter of Sept. 19th had evidently not reached you when yours of Oct. 8th was written. We hope that this will be sufficient for all purposes there.

11. Crane fittings All the fittings mentioned in our letter of July 15th were purchased and shipped from New York. The leakage was not due to installation as in every case the fittings appeared all right until the water test was put on the buildings. This morning's mail brought us a notice of shipment by parcel post of some seven fittings. We hope that Crane Co. will also replace those mentioned in our letter of July 15th.

20. Domestic Hot Water Pipe We are glad that this matter has been taken up and hope to hear very soon that the pipe is on the way as we would like to get it in the ground at the same time as the heating mains are placed.

Referring to your letter of Oct. 9th we will try to work out another schedule of residences along the lines mentioned there, though if you will take our sheet headed "Residences Finances, dated, August 14th, 1925, you will find that the first eight items were already contracted for or ~~pse~~ spent at that time. The next three items necessarily had to follow on. In fact since your authorization to finish up the Tsai Tao Gardens we are involved for all the items which make up the total of G$219015 with the possible exception of walks, planting, roads and anything we can save out of the overhead. But more of this later.

Yours sincerely,

Jas McGregor

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

13th Nov. 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City .

My dear Dr. North:-

Mrs. Frame has today handed us Mr. Murphy's Revised Program for the Requirements for the Women's Gymnasium, dated July 6th. We note that on page 2, paragraph 7, "Daylight is to be admitted from above by making certain of the pan-tiles in the roof of glass". It has been our ambition to get glass tiles so as to make all our attics more usable, but after communicating both with yourselves, with Manufacturers in China, and with Manufacturers in Europe, this correspondence covering a great many months, we have given up trying. We are surprised to find this feature in Mr. Murphy's schedule. We hope that it has not been included in the finished drawings, if so, we believe, every effort should be made to revise the drawings and so get rid of the glass tiles.

Yours very sincerely,

Jno McGregor Gibb

PEKING UNIVERSITY

November 14, 1925.

Mr. J. MacGregor Gibb,
Construction Bureau,
Yenching University,
Haitien, Peking West,
China.

My dear Mr. Gibb:

Herewith enclosed you will find copy of invoice, packing list, Bill of Lading and Insurance Certificate, covering a shipment of Radiators from Andersen, Meyer & Company, which went forward per S.S. "PRESIDENT VAN BUREN" on October 29, 1925.

Cordially yours,

Assistant Treasurer,
PEKING UNIVERSITY.

CLL/G
Enclosures(4)

PEKING UNIVERSITY.

November 16, 1925.

Mr. J. MacGregor Gibb, Jr.,
Yenching University Construction Bureau,
Haitien, Peking West, China.

My dear Gibb:

Under date of November 11th, we have the following letter from Cornell & Underhill:

"Referring to our recent correspondence in reference to a shortage of bolts, would state the Kerr Steamship Company write us in reference to this matter, as per the enclosed copy. You will see from this letter that they think the damage and loss occurred after they made delivery at Takubar. Can you get your people in Peking to check this back and see if they can determine definitely where the breakage and loss occurred?"

The letter enclosed is as follows:

"Re: M.S. "Silverfir" May 14, 1925 Sailing. Outward No. 2227

"We have your letter of October 26th with which you sent us a bill in the amount of $82.65 for alleged loss from 76 boxes of Steel Bolts.

"We regret we cannot honor your bill for the reason that we have received no information from our agents at Takubar, China, of this loss, and moreover no evidence has been submitted to ppove that the loss occurred while the goods were in the custody of the M. S. "Silverfir" because the final destination was Tientsin and the bill of lading bears a stamp that the shipment was to be carried from Takubar to Tientsin at the expense of the M.S. "Silverfir" but at the risk of the shipper. If the loss occurred beyond Takubar, the M.S. "Silverfir" is not liable in the premises, and we would advise that the consignee present his claim to the delivering line.

"If, however, you can produce a certificate issued by our agents at Takubar verifying the loss, we will gladly give your claim immediate consideration upon receipt of such a certificate."

As you will observe, some extended processes are necessary to collect insurance, and in view of the way in which this is working out, it is evidently hardly worth while to request us to set about collecting insurance, until you have

gotten all the necessary processes cleared and secured the necessary documents required for evidence of claim. Of course, where a claim is based upon the assumption that the material originally shipped was defective, that is another matter.

Cordially yours,

Secretary,
Peking University.

EMN/L

燕京大學
YENCHING UNIVERSITY
Peking

PEKING

CONSTRUCTION BUREAU, HAITIEN

TRANSFER

[illegible] Nov. 1925.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

It is now six days since the Grounds and Buildings Committee have had a meeting and we are enclosing herewith the minutes with our comments on the same.

We have not gotten any further with the registration of the deeds, but Dr. Stuart and the writer have agreed that the same should be done thru the Legation, and the writer is trying to find time to send a map to them.

On further consideration of the more southerly road we find that this will hardly be practicable and will not be so convenient for all purposes as the direct road.

The opportunity of having a golf course so near the Site is being received with enthusiasm by everybody.

The more we think of the location of the Department of Agriculture's building the more we feel that it should be well down toward the south boundary somewhere south-east of the Ting Garden. This will leave all of the inside of the University Campus for future development along any lines.

The survey of the Site has been paid for and we will send copies to the Trustees as soon as we can have copies made.

Action No. 837, this contemplates taking half of the north lecture room in the second floor of the Bashford Memorial and making it into what one might call the back stage. This will provide two dressing rooms, a small store-room in which the very excellent grand piano, purchased last Spring, can be stored and locked up, it will also provide an adequate back stage access both from the outside and from the dressing rooms above. The only real access to the stage, as designed by Mr. Murphy, was up over the front stage. These alterations will certainly make a much more useful stage. How much the stage will be used for dramatic purposes and how well theatricals will be seen from the flat floor of the Auditorium is an open question in the mind of the writer. At this writing we do not think that it would be possible to make the floor into an amphi-theatre form.

See Murphy
Called Legation
Sent 12/21
Wrote 12/28

Action No. 839. We understand that Dr. Stuart has heard from Mr. Lund favourably in regard to the offer mentioned in Dr. Stuart's letter.

Matters referring to action No. 840 have not yet been taken up with Mr. Lund.

Matters referring to action No. 841 2,3,4, show that the committee feel that the Construction Bureau must have additional help if we are to adequately take care of the work between now and the Fall of next year. We cabled you last Thursday as follows:-

> "Field property committee strongly urges appointment excellent private secretary Bureau telegraph if this possible when may we expect her urgently required."

The secretary needed is someone who will be able to take over the complete management of this office, someone who has enough force of character to be able to speak over the telephone with the faculty members of the University, with firms who are providing materials for the work, and with anyone else who may call up, and someone who will be able to handle the ordinary routine correspondence. This will relieve Miss Figourovsky for the accounts and will send Mr. Flood out on the job to do considerable amount of store-keeping. Having more help in the office the writer will be able to spend more of his time outside on the structural supervision work.

The weather is getting so cold that we must discontinue our concrete work. We have put the steel windows in place in the Power Station and are expecting to heat that building in order to continue the installation of the machines all winter long. Practically all of the heating trenches are finished and as soon as traffic conditions enable us to get some hangers shipped from Tientsin we can begin to hang the heating mains. More than half of the water mains are in place and tested. We have been able to keep a sufficient supply of cement here, but are out of some of the sizes of steel, which has delayed work on the Administration and Library Buildings. We have had nearly 60 tons of steel lying in Tientsin for a long time, and these cannot come forward because no railway cars are being transferred from their home lines.

24th Nov.

This letter was dictated yesterday and we have today received your letters dated Oct. 16th and 20th, enclosing various shipping documents, also a copy of your letter, of the same date, to Mr. Lund, and a copy of a letter from Cornell and Underhill, dated Oct. 9th, to yourself. There seems to be no comments necessary on these matters, except to thank you for sending them off, and are glad to know that so much progress has been made on the same.

We here have prepared two iron tanks for the ejectors and will have them put in the ground with the opening of the Spring work.

In regard to the revolving doors. Sometime back we wrote to Mr. Bocker asking him to see whether there is anything less expensive than the Van Kannel doors, but have not yet heard from him. The committee feels that revolving doors should be installed on the north in the Chemistry and Physics Buildings, as these will pay for the cost in heating saving many times over.

Note to Dargan 1/26/

The China Electric Co., which is really a branch of the Western Electric Co., has just been talking with us over the telephone, urging us to use their fixtures, which are numbered 99 and 66 in their catalogue. These fixtures they claim are dust-proof, they have recently installed them in the new Language School buildings, and they are evidently satisfactory.

This is a clear light fixture

Ans 2/18/26

Yours sincerely, J. W. McGregor

PEKING UNIVERSITY.

November 25, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West, China.

My dear Mr. Gibb:

I do not know that I have acknowledged fully the receipt of the following letters:

August 28th - September 25th - October 19th - October 22nd - and October 28th.

I have to report concerning the electrical materials, that as there has been a delay in delivery of the copper wire, the company has held the whole shipment until they can be complete. We have word from them this morning that they hope to put upon the Dollar Line boat leaving December 10th, the complete order of items 1 to 19 and 23, and the additional orders for residence panels and for sherardized conduit.

In your letter of October 19th, you refer to your request to Mr. Bocker for sixty (60) wash tray plugs and couplings, as supplied by J. Simmons and Company on July 8th. I am sorry to say that the information you have furnished us makes it difficult to find out just exactly what it is that you wanted. Mr. Bocker cannot tell from your description, nor can we identify to your reference of July 8th, as this corresponds with no date that we have here. If you had given us the Simmon's invoice number, or had taken from the Crane catalogue the number that would indicate to us the nature of the item, we could probably supply it. There is no item described as wash tray plugs and couplings in any Simmon's invoice of last summer so far as we can find. Undoubtedly these are items furnished as parts of a total order for bath tubs or laundry trays with complete fittings. Crane catalogue #140, page 672 shows two (2) types of wash tray plugs, with several alternatives as to finish, etc. I have asked Simmons to see if they could figure out what you want and send it to you as soon as possible.

We send to Mr. Lund last week a full set of Blue prints and directions in connection with the Shome Sewer Ejectors.. A duplicate set will be forwarded this week.

Your letter of October 28th was the first word that we have had as to the distance between the floor level and the centre line to the inlet on the Yeoman's Ejector. You refer to having cabled this information to us on October 26th, but no cablegram was received here. I also notice that tha cable not received asked about the dimensions of the Woman's College gymnasium. As my letter to you covering this

point should be in your hands now, I will not cable the information.

We have putpto Mr. Murphy your inquiries at the end of your letter of October 28th, concerning the library shelving and the louvres in the Administration building and will advise you as soon as we can get conclusions from him.

We also acknowledge with much appreciation the pictures which you have sent. We are greatly pleased with the appearance of the stack and the construction work, and the engineers are certainly to be congratulated on the result as it appears in the photographs. We also like very much the looks of the residences. The stiffness of the lines, will not doubt, be much relieved with shrubery development and the tree plantings begin to take effect.

We are grateful for everything that helps make vivid the development, the plant in which we are so deeply interested.

Faithfully yours,

Secretary,
PEKING UNIVERSITY.

EMN/G

Peking University

November 27, 1925.

Mr. J. M. Gibb,
Construction Bureau,
Haitien,
Peking West,
China.

Dear Mr. Gibb:

Replying to your letter of the 27th ult. to Mr. Bocker in regard to the shipment of plumbing supplies that went forward on the SS Cross Keys, we mailed you under date of August 25th a copy of the bill of lading and insurance certificate, and we sent sent Mr. Krause with our cash statement for August a copy of the invoice.

Having since had acknowledgement from Mr. Krause of the receipt of the statement, dated from Peking October 15th (12 days prior to the date of your letter to Mr.Bocker), we conclude that you have in hand all the necessary data, and that you have, long ere this been able to secure the release from the American Express Company of this shipment.

Cordially yours,

Assistant Treasurer,
Peking University

CLL

TRANSFER

Peking University

November 27, 1925.

Mr. J. M. Gibb,
Construction Bureau,
Haitien,
Peking West,
China.

Dear Mr. Gibb:

Enclosed please find one copy each of three invoices covering shipment of pipe fittings invoiced by John Simmons Co. October 6th and 31st, also two copies of bill of lading (third and non-negotiable) which went forward on the SS Wm Penn on the 5th inst. from New York.

Cordially yours,

Assistant Treasurer,
Peking University.

CLL/encl.

Peking University

November 27, 1925.

Mr. J. M. Gibb,
Construction Bureau,
Haitien,
Peking West,
China.

Dear Mr. Gibb:

Herewith enclosed you will find two sets of the following documents covering shipment of pipe fittings invoiced by Cornell & Underhill November 12th and 13th, loaded on board the SS Scotland Maru on the 17th inst. at New York.

1 copy invoice
1 " packing list
1 " original bill of lading
1 " insurance certificate

Cordially yours,

Assistant Treasurer,
Peking University.

CLL/encl.

INDEXED

PEKING UNIVERSITY.

December 2, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West, China.

My dear Gibb:

We have your cablegram concerning the appointment of a Secretary. We will do our very best to secure one of the kind you desire, but it is too early to tell whether we can find one that can leave immediately. I will cable you just as soon as I am able to say that she will leave.

The invoice of Andersen, Meyer & Company for radiation, already sent to you, and which will also go shortly to Mr. Krause, shows - 159 Sections, 477 Square Feet, of 4 Column 15 inch Peerless Radiation and the cost $251.38. We have been unable to find this listed upon the list of radiation dated July 22nd which you sent to us. We are, however, informed by Andersen, Meyer & Company that this has appeared in all the documents that they received in China in connection with your order. We have, therefore, paid the amount involved and you have a right to claim the radiation. If this does not belong to you, arrange with Andersen, Meyer & Company in China for a refund from them. Of course, we have here paid 90% of the total bill.

Referring again to the matter of the wash tray plugs and couplings, Mr. Spelman has been unable to find in any of the Simmons' invoices any wash tray plugs and couplings, and although we know what such articles are, we do not know whether you want them for iron pipe or lead pipe and in what finish. I am, therefore, enclosing a sheet indicating the styles, and if you will indicate on that basis to Mr. Bocker exactly what you want, he can proceed to furnish you without further reference to us.

Cordially yours,

Secretary,
PEKING UNIVERSITY.

EMN/G
Enclosure.

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

27 November 1925

Dr. Eric M. North
150 Fifth Avenue
New York

Dear Dr. North:

On the 25th we sent you a cable asking you to appoint a secretary for three years and suggested that if it was necessary in order to get an extremely efficient person you might pay a salary over the usual secretarial salary.. This cable was in answer to yours received a day or two previously which told me that we were to await payments to the firm Lund, Gernow & Co. in respect to our inquiry of September 25 until we had a letter from you which must have been written about the time your cable had been sent off. One code word was obscure, but we took it to mean a date of about the 20th.

We are mounting a set of plans made from the survey to send to you in New York. They are being mounted in such a way that they will fold and will probably be more useful to you there than if they were on one large sheet which might be damaged in transit and would certainly not be easy to file away. These are being mounted in Peking at the present time and should go off within a few days. If after their receipt you desire additional copies or copies made in another form please let us know.

We hear reports that there are some funds in hand for the infirmary and have on our desk the plans as drawn a few months ago. These plans have been back and forth between the University and the Union Medical College and embody most of the suggestions which their staff have seen fit to make. The question now comes to hand whether the Trustees are willing to entrust to the Construction Bureau the architectural features of this building or whether it will be necessary for Mr. Murphy to do any work on them. We will try to send you blue prints of the plan as it now stands, though we think you have them on file already. As it is such a small building and follows so closely the type already established by Mr. Murphy we do not think it necessary to ask him to

~~to have~~ to do anything with it.

Before coming to the Office this morning we saw the 5 ton fly wheel of the Diesel engine put in place in the power station. It is not unlikely that this whole engine will be put in within a short time. We are making preparations to put in temporary steam heating in the power station which will enable us to carry on all kinds of work though the winter. At the present writing most of the windows on the north side are in place and the glass set, while the sash of the south windows are more than half installd. This will make it very likely that the power station will be entirely off our minds by the time the work begins in spring.

A telegram from Mr. Hildebrand says that he is leaving Shanghai on the 5th. Mr. Gernow will leave Peking about the same time. We have been unsuccessful in our quest for some outside superintendent. Mr. Frey, the man with whom we had negotiations declined to come as he expects to start a contracting business in which he thinks to make a better living.

Very sincerely yours,

James Gregg Smith

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

INDEXED

30 November 1925

Dr. Eric M. North
c/o Peking University
150 Fifth Avenue
New York City

Dear Dr. North:

We have to thank you for yours of October 25 which arrived Saturday last. We are to-day preparing the telegram by which we mean to give you the order in which we we wish you would send the equipment. We have made it first domestic hot water, second, electric mains, third, ejectors, fourth, gas mains, fifth, trenches. As a matter of fact we are finishing the trenches at thistime. This means we are making the foundation and the sides, and the pipe ~~hiders~~, hangers which leaves only the covering and the waterprooving for the cover. Not a few slabs for the cover are also finished. The big expense for the waterprooving will not appear in the accounts until the material is bought which need not be until sometime next spring or next summer. We were somewhat surprised to find that you referred this matter to Mr. Lund rather than to ourselves. Mr. Lund would, of course, not act independently, but it usually takes more of his time and as much of the writers time to work in this way, than it would if the matter was directed from our office, consulting him when necessary but as little as possible.

Dr. Stuart has telephoned this morning suggestin a Grounds and Buildings Committee meeting for the end of this week. It appears that he has been questioned continually as to the possibility of moving in the fall of next year, some friends going so far as to say that this would be impossible. This continual raising of the question is worrying him. As far as we here can seetthe question comes down to two points: One is the immediate or very early arrival of all the equipment which must be sent from home, which includes all the material in this list and the gas plant, of which we at present have no word at all. Secondly the question of outside supervision. This the Trustees can hardly help us with, because it means men who are able to speak a considerable amount of Chinese, who have knowledge of building matters in China and who are honest enough, so that they will not take squeeze or pass shabby work in exchange for gratuities from contractors.

We are enclosing herewith an additional bill in regard to pianos for which we sent you the first bill some weeks ago. This should also be charged against the Ninde Divinity furniture charges. A letter from Mr. Want this morning

states that a charge of $16.20 local currency should be met by the shippers of these pianos, he will no doubt communicate with you further in regard to this.

Mr. Gernow is leaving China within the next ten days. We are taking steps to retain him as consulting structural engineer until the present buildings are completed. We can~~not~~ do this without expense to the Construction Bureau unless it should be necessary to call upon him to make or have made drawings when we will have to pay the expense incurred in so doing. We hope this will meet the approval of the Trustees.

Sincerely yours,

Jas McGregor Gibb

學大京燕
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

3 December 1925

Dr. Eric M. North
c/o Peking University
150 Fifth Avenue
New York City

Dear Dr. North:

Mr. Lund has been going over the power plant equipment and is very anxious to buy an additional watermeter so as to measure the quantity of water which enters the boilers This will give an indication of the efficiency of the boilers. Knowing the amount of water supplied and the amount of coal used we will know whether the plant is being properly run or not. Galloways quote as follows for the meter:

Ordered of Galloways 1/7/26

One 4" Kent Patent Uniform Positive Boiler Feed Meter with circular reading Dial.
Two 4" C.I. Heavy Pattern Parallel Slide Stop Valves G.M. fitted.
One 4" Check Stop Valve.
Pipe connections, bolts and supports, Joint Rings and Jointing material for the Pipes shown coloured on Drawing BD/4414.
Price, including freight and insurance £217.0.0 net.

(TWO HUNDRED & SEVENTEEN POUNDS)

If the Trustees can see their way clear to ordering this we willbe glad if they will do so immediately to Galloways quoting their letter of November 13, 1925 and asking them to forward this material at the very earliest possible date.

We are also ordering from England the cars to be used for moving the coal into the power station and several accessories which will come to about £100. This will serve as advance warning that they will be drawing on you for something like this amount.

Jno M C Gregg Jr

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

3 December 1925

2

Dr. Eric M. North
c/o Peking University
150 Fifth Avenue
New York City

Dear Dr. North:

In regard to your shipment of June 27 of heating mains piece No.178, 17"x4" extra heavy flanged cross ~~E~~D, arrived here broken and should be replaced at the earliest possible date. Whether the insurance will pay for its replacement we here are unable to tell. As a rule when things are shipped without packing insurance does not cover them.

The weather has now become so cold that all outside work is ~~under~~ at a standstill and we are in the process of purchasing material for next year's use. We know that Dr.Stuart is anxious to build some more men's dormitories. When the Trustees know whether this will be possible we should be pleased to have a cable so that we may begin to buy bricks, pebble and sand the three commodities the price of which depends largely upon the cost of cartage. As things stand now we need bricks for the women's gymnasium and perhaps a few for the second refectory.

Sincerely yours,

John C. Feagan Jr.

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

4 December 1925

Dr. Eric M. North
c/o Peking University
150 Fifth Avenue
New York City

Dear Dr. North:

The attached is a copy of a letter received this morning from Tientsin. This office is losing a great deal of face with all the shipping firms in Tientsin because of the non-arrival of the original bills of lading in time to surrender them to the steam ship companies in exchange for the goods. We noticed in a recent communication from yourself that documents received in your office had been kept there for well over two weeks before forwarding. May I again suggest that the original bill of lading and all except one copy of invoice be sent to us immediately on arrival on your desk, even though it has to be sent without a covering letter or before any of the bookkeeping connected with them is done. When these documents are forwarded to your from Seattle it means that the boat is half way to Japan by the time they reach you, so under the best circumstances there is little chance of the documents getting here first. Possibly a better procedure would be to tell Mr. Bocker to send the original bill of lading and invoices to us here, sending to New York the second bill of lading (non-negotiable) in order to collect his money

This delay in the receipt of documents is causing us financial loss as well as loss of face. Three days ago the American Express Company asked for a deposit of nearly $4000 to get material for which a pass has not come to hand, and this morning they are asking for nearly $900 more, a large part of which covers a shipment of which we had word only on November 27.

Sincerely yours,

Frank Gregg Gilbert

Put in letter of 10/13/26 from Bocker

COPY

The American Express Company, Inc.
Tientsin

December the 2nd 1925

Mr. John McGregor Gibb, Director,
Construction Bureau, Peking University,
Haitien, Peking.

Dear Sir:-

We are in receipt of a letter from the Robert Dollar Co., dated November 30th as follows:-

> "We have received from you this morning another Letter of Guarantee filed on behalf of Mr. Gibb of the Peking University, and while, we of course, haveno objection to delivering cargo on these Letters of Guarantee, it appears to us that something is wrong with Mr. Gibb's connections at home As you know he has three or four other guarantees outstanding, and if it is not presuptuous on our part, we would suggest that he get after his people at home and see that documents are sent more promptly in the future.""

Yours truly,

(Signed) P. T. Ortman
Manager.

Additions to New York Residence Estimates dated Dec. ~~9, 1925~~

Col. I Type of house
" II Number of the house on Construction Bureau books and plans
" III Contract price
" IV Estimated cost of Heat, Light, Plumbing, Septic Tank, Dry Well, etc.
" V Total estimated cost including overhead as shown on August 14, 1925 estimate.
" VI Overhead spent to date including rent in case of Tsai T'ao garden.
" VII Amounts spent up to January 31, 1926 against each house.
" VIII Amounts estimated as necessary to finish each house the University is not yet obligated to contractors for payment of those amounts marked.
" IX Name of members of staff house is now occupied by or to whom house is assigned.
" VIII The last three amounts set down in this column are estimates of amounts needed to finish the East and South Compounds and for salaries over and above amounts already spent.

I.	II.	III.	IV	V	VI	VII	VIII	IX
	1)					2225.34	2135	Gibb
	2)					1814.21	2135	Ennis or Learmonth
	3)					196.53	2135	
	4					1891.50	2135	Bentley & Barker
	5	Cost included in price of site						D. of Agr. Canning Fac.
	6				66.82	3326.51	80	Engineers
	7				66.82	2536.30	80	Sailer
	8		~~1550~~ ~~H.L.P.~~		purch. price	1522.22	2135	
			Totals		133.64	13513.01	10835	
	11				687.01	1393.01	600	Boring & Boynton
	12	(550)	(250E)	(800)	687.01		800	L. C. Wu
	13				687.01	511.09	87	Bachelors
	14				687.01	2770.16	80	"
	15				687.01	2128.50	80	Chamberlain
	16				687.01	2253.44	280	(Stuart, Temple) E.O.Wilson
	17				687.01	2282.46	380	Bartlett
	18				687.01	1957.50	80	Hildabrand
	19				687.01	1468.54	380	Holm
			Totals		6183.09	14764.70	2761	
	~~20~~							
Fa	21	6600	1200	9493	830.58	7876.36	130	Britton
Lb	22	6030	1571	8923	830.58	6641.53	600	Hsu Shu Hsi
E	23	5980	1571	8873	830.58	8708.53	600	Terman
Lb	24	6050	1571	8943	830.58	7988.15	600	Davis
F	25	4140	1571	7033	830.58	5360.80	600	Konantz
E	26	6190	1571	9083	830.58	7101.87	500	Wolferz
N	27	7200	1571	10093	830.58	10807.80	300	Tayler
SB	28	5700	1670	8193	830.58	7722.22	600	Breece
E	29	6200	1571	9093	830.58	7859.95	600	De Vargas
EA	30	6670	1664	9863	830.58	8672.59	200	Women's College
Sb	31	5300	1571	8193	830.58	6469.66	600	J. Sun
	32							
PB	33	5560	1571	8453	830.58	6411.14	200	Barbour
L	34	7100	1571	9993	830.58	7564.33	200	J. F. Li
Fa	35	4167	1571		830.58		5738	C. W. Luh
E	36	6200	1571	9093	830.58	9264.51		T. C. Chao
La	37	7420	1571	10313	830.58	8050.51	160 0	Burgess
Ra	38	4000	1571	6893	830.58	3412.37	200	L. Hsu
	39							
Fc	40	4167	1571		830.58	5.20	5738	Ritter
Se	41	(6000)	1670					Nash

27

Additions to the New York Residence Estimates of December 9,1925

1.	II	III.	IV	V	VI	VII	VIII	IX
E	42	6200		9093	8830.58	6920.26	600	T.H.Chen
					15.781.02	126837.78	20,206.00	
V	51	6944		9837	648.20	4464.47	4,051.28	Vincent
S	52	5719		7905	648.20	4507.29	2,724.83	Dickinson
								Tewksbury
W	53	5950		8843	648.20	2650.72	4,314.35	Women's College
S	54	5450		8343	648.20	5122.23	2,642.14	Hung
	55			8773.60				
	56							Porter
	57							
	58							Tewksbury
W	59	6090		8983	648.20	4269.40	3,628.37	Galt
X	60	(7000)						Wiant
Fb	61	4167			648.20	3.91	5,738	Wilson
	62							T.T.Lew
				Totals	3889.20	21018.07	23.098.97	Luce

Lan Ch'i Property 1470.09

East Residence Road, Pa~~ths~~, Mann 8.793.00
South Residence Compound" " Sewers, walls 12.183.00
Additional overhead to aug - 1926 2.500.00

15781.
8793.
24,574.

25000-
2

16.500-

3889.
12183.
16072

PEKING UNIVERSITY.

December 9, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

We return, herewith, with due apologies, Bill of Lading now properly endorsed by John Simmons Company, covering shipment of pipe from New Orleans August 29th on the S.S. "HEFFRON", and regret any inconvenience you may have been caused.

Cordially yours,

Assistant Treasurer,
PEKING UNIVERSITY.

CLL/G
Enclosure.

December 9, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West,
China.

My dear Gibb:

Referring to your letter of October 28th as to the matter of book-shelving and floors between the book stacks, it was the intention of Mr. Murphy that these should be furnished as one thing from New York. He is giving me some particulars about it. The matter was not included in connection with the plans, as under the agreement with the reduced percentage he is charging us, specifications are not provided. We will assemble the information here and send out to you what appears to us to be the most satisfactory scheme, with the alternatives that seem to be worth considering, and will ask you to see that the Committee referred to in Action G.B.617, considers the matter if it falls within their scope.

With reference to the louvres on the end elevation of the Administration Building, these are simply shutters behind the grating, so arranged that they can be opened in summer to let out the hot air under the roof, and closed in winter. Presumably they would be made of metal and are simply the kind of shutter that one sees at similar points in almost any building where the roof is thus ventilated. Their location is shown by dotted lines in drawing #6 and also on drawing #7 of these plans. I enclose quotation from Mr. Murphy on this item.

Mr. Murphy has confessed his fault with reference to the doors at the back of the stage and is endeavoring to work out some other scheme which will be sent to you as soon as it is ready. (Later) Letter has just come in and copy is enclosed. As you have changed the stair you may need to adjust further.

The carbon of your letter of November 10th has arrived here before the original. Referring to the first item with reference to graves, refer to your letter of July 2nd, paragraph 4. I presumed then that you referred to Chinese graves and I take it that Stuart did. It occurs to me now, that your letter of the 2nd may have referred to other graves. All that we were trying to do, in the word which I sent to you, was to back up whatever you wanted to do with any authority that you needed. It may be that if you are referring to other than Chinese graves, you may wish us to take some other action. Please notify us if this is the case, and advise Stuart.

Referring to your item #7 in your letter of November 10th you will notice that any activity on Mr. Lund's part in seeking additional services of other engineers is to be taken in consultation with the officers of the University. Under these circumstances it seems to me that your fears as to expense, etc., would not be justified, with the possible exception of friction.

We shall be glad to receive the survey as soon as it is ready.

I note the reference to Crane fittings and assume that you are handling the matter of any claim upon these fittings directly from Peking, as you have sent us no information upon which we can make any claim and no particulars as to precisely what fittings are involved.

I note in the amounts of the Grounds and Building Committee under the word from President Stuart, a statement that Power Plant has now been fully authorized. I trust that you understand that the authorization to which he is referring is the authorization for the Power House. If the words "Power Plant" are indicated to refer to the whole heat, light, water and sanitary system, it is decidedly incorrect.

We will do everything to get the secretary you desire out to you at the earliest possible moment, but until we can find someone who is ready to go, it would be unwise for us to make a specific statement.*

Faithfully yours,

Secretary,
PEKING UNIVERSITY.

RMW/G Drawing #3 approved. - Bashford Memorial Bldg.
Second Floor Plan.

*P.S. - Am hopeful of getting one off before end of January.

Copy of this letter sent to Dr. Stuart.

EXCERPT FROM MR. MURPHY'S LETTER OF DECEMBER 7, 1925.

RE: LOUVRES

"On the End Elevations the exact location and size of the openings in the upper corner of each gable is shown by a dotted line; and there is a note reading: "Dotted line shows louvre opening." These openings are certainly "for purposes of ventilation"; and the word "louvres" though purely technical, is familiar to all acquainted with building as indicating an arrangement for ventilation. As is always the case in a building situated where these is a cold season, there should of course be an arrangement for controlling the natural outflow of heated air, through these louvres. (The reason these louvre-openings are not shown on the Longitudinal Section is that the Section is taken along the centre-line of the building, and so shows the solid portion of wall which divides, vertically, the two triangular openings in each gable.)"

EXCERPT FROM MR. MURPHY'S LETTER OF DECEMBER 7, 1925.

RE: RE-STUDY OF STAIR ARRANGEMENTS

"I have made a re-study of the stair arrangements in connection with the stage of the Bashford Memorial Building, and enclose three blue-prints of our 1/8' scale Working Drawing No. 3, (Second Floor Plan) on which we have introduced four new flights of steps; one leading up, on each side of the building, from the landing-space at the head of the stairs directly to the Stage; and one leading down, on each side of the building, from the rear doors of the Stage to the Lecture Room.

"In connection with the first change, the three lower steps of the stair leading up from the Stage to the Dressing Rooms have been turned to start up at right angles to the old arrangement; the rest of this Dressing-Room stair remaining as originally shown.

"In connection with the second change, I find on consulting the draftsmen that it was intended that some sort of temporary steps leading down from the rear doors of the stage should be put up whenever needed for use in dramatics; but I agree with you that these steps should be permanent, as it would sometimes be a convenience to use these rear stage doors when the stage was crowded with seats at special occasions, other than dramatics. I do not think the space occupied by the two small flights as shown on the enclosed prints will be seriously missed in the Lecture Room."

COPY

THE ROBERT DOLLAR COMPANY

THE DOLLAR LINE

PEKING

December 10, 1925

J. McGregor Gibb, Esq.,
Constrution Bureau,
Peking University,
Haitien (Peking West)

Dear Gibb:

With reference to the various Letters of Guarantee, concerning which Mr. King has written you during the last few months and also to conversation which the writer had with you at the Club in Peking the other night, regarding the guarantees outstanding, would state that it is very essential toendeavor to get behind your people and try to produce the Bills of Lading on outstanding shipments as listed below and also toendeavor tohave them see that Bills of Lading covering future shipments are forwarded promptly when shipment is made. Of course you realixe that when a Letter of Guarantee is issued against which a shipment is delivered, it is still an open transaction on which the bank holds the bag and the bank is naturally anxious to get inthe clear with the least possible delay.

Since the very serious mix-up which occurred in Japan during 1924-25, whereby the shipping comapnies became involved in law suits running into several millions of Yen, all shipping companies are sitting down pretty tight on Letters of Guarantee and we areunder definite and positive instructions from our hed office notto deliver anyone consigneee more than two shipments on Letters of Guarantee, at one time. At the same time, we are of course, always anxious to accommodate our shippers and do not like to see delivery held up for lack of production ofthe original Bill of Lading and, in fact, in your case we now have four shi ments outstanding, as follwos:

N S Hopkins
M E Cunningham
Recy

SS"Pres. Adams, V-3, July 15, 1924, 2 cases persoaal effects, consigned to Lund, Gernow& Co. Delivery effected January 1, 1925.

N V Gibb

SS."Pres. Hayes" V-5, May 1925, 211 packages pipe and fittings consigned to the Peking University through American Express Co. Delivery effected June 12, 1925.

✓ SS "Heffron", Nov. 25, 1925, 496 packages Pipe and fittings, consigned to Peking University through American Express Co., delivery effected Nov. 30, 1925.

B/L recd
Sa 1/7/26

✓ SS"Crosskeys", 4 boxes plumbing fittings consigned to Peking University through American Express Co., deliver effected October 23, 1925.

0621

We fully appreciate that in the rush of business, etc., a lot of consignees, after receiving their cargo on a Letter of Guarantee, are inclined to more or less forget about the matter and let same drift, but we are being continually punched up on all such deliveries and we sincerely hope you will make every effort possible to secure the original Bills o Lading on above shipments, in order to have Letters of Guarantee released and that documents on future shipments will reach you promptly.

Assuring you of my appreciation of your efforts to get these shipments cleaned up, I beg to remain

Yours sincerely,

(Signed) C. E. Seymour

學大京燕
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

INDEXED

12 December 1925

Dr. Eric M. North
Peking University
150 Fifth Avenue
New York

TRANSCRIBED

Dear Dr. North:

Another week has elapsed since the last Grounds and Buildings Committee meeting. There are, however, not many points in the minutes which need elaboration, nor is there anything much which needs to come to the attention of the Trustees. The marked copy of the survey has gone to the Legation to be officially transmitted to the Chinese Government and two copies have unofficially gone to two police offices. With conditions as disturbed as they are we think it will be sometime before we hear anything from the police. Incidentally we yesterday had the village elders of Chengfu in for a short conference. They made no objections tothe changes in the roads suggested norto the laying of water mains and electric wires between the campus and the East Residence Compound, and said "take the matter to the police and tell them that we have agreed toit".

Up to the present writing we have found no additional supervisors for the work, but have two or three leads out. Mr. Hildabrand is in Tientsin and will probably come to Peking when he can get a seat on the International train which is the only one running between our two cities. This train took about nineteen hours on its last trip from Tientsin toPeking.

The golf course matter is not cleared up, a telephone conversation of the day before yesterday indicated that the Japanese bank which has a mortgage on the large tract of land immediately south of the east half of the campus is willing to sell us the mortgage for the face value of the document without accrued interest, it will then be necessary to see what kind of arrangement could be made with Prince T'ung Wu toget a clear title to the place. If the Department of Agricultre gets this plot I hope they will not press their demand for the other piece and that we will be able to utilize it as a golf course, which some of us think will be a great asset tothe university life out here.

Not Dept Agric

No reply has been received from Mr. Hogg up to the present, but it is hoped that he will accept the position on the Committee.

We wish to ask you to purchase and ship an additional:

0624

Est asked for

Cost does he mean

15000' of ½" galvanized conduit,
2500 pieces of bushings,
2500 " of lock nuts,
400 plain covers for 4" outlet boxes,
500 covers 4" for switches,
1 piece, 200' of steel wire for drawing elect wire through conduits,
1 piece, 100' do

1 piece No.165976 Crouse Hinde Residence Panel with cabinet, flush mounting. 6 circuit

Please cable when the things will be shipped.

We have your letter of October 26 and 27. We find that the foundation as set for the gymnasium fits the revised plan which is a great relief. We also note Mr. Place's explanation in regard to the type of joint supplied with the heating mains. Probably nothing more need be said in regard to this matter.

We are somewhat surprised not to receive a definite date for the arrival of Mr. Murphy. Dr. Stuart was urging the writer toget away from Peking for three or more weeks about the Chinese New Year time, but it is essential to know just when Mr. Murphy would be in Peking before any definite plans can be made. This matter may be covered in a cable in the near future.

Sincerely yours,

John McGregor Gibb Jr

Copies to
Mr. F. Warner
Mr. O. J. Krause

PEKING UNIVERSITY.

December 15, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West, China.

My dear Gibb:

Mr. P. N. Aymar of Cornell & Underhill calls our attention to the error in the Bill of Lading covering recent shipment on the S.S."SOUTHLAND MARU". The Bill of Lading specifies eight (8) boxes of syphons instead of seven (7). Seven (7) is correct and no claim should be made on the basis of the Bill of Lading for more than seven.

Cordially yours,

Secretary,
PEKING UNIVERSITY.

EMN/G

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

15 December 1925

Dr. Eric. M. North
Peking University
150 Fifth Avenue
New York

Dear Dr. North:

We are enclosing herewith a statement in regard to the bolts lost as per your letter of about October 23. We here have no copy of the insurance papers and the one bill of lading which we had went to Tientsin and was turned over by the Express Company to the steamship folk. We have but one copy of the invoice and are, therefore, sending you a copy made in this office. We hope everything will be found in order and that the Trustees will be able to recover for the bolts lost.

Reports yesterday indicate serious fighting between Peking and Tientsin with a repulse for Feng Yu Hsiang. This makes us feel that the fighting will be more long drawn out than we at first anticipated, with more continued interruptions of the mails and of freight transport from Tientsin to Peking. We are trying to hang the heating mains in the trenches parts of the hangers have been made in Tientsin and we cannot have them delivered to us here, so that in a few days this work will have to stop. We have a temporary heating plant in the power station which we expect to fire up to-day and will then be able to go ahead with all the work there.

Sincerely yours,

Wm McGregor Gibb

December 14th, 1925.

I, Henry William Flood, Yenching University Construction Bureau accountant, certify that on or about 4th September 1925, I received a shipment of heavy pipe and fittings as per initialled copy of invoice herewith, said to be ex "s.s. Silverfir", of which this Construction Bureau was at that time and still is the owner: that the said shipment was found to be damaged and shortlanded and/ or pilfered. I took receipt at Tsinghuayuan Station on the Peking-Suiyuan Railway. All the boxes containing "Machine bolts" were more or less broken, the majority so badly as to make it necessary to place the remainder of each box and contents in a sack for safety in transport to stores.

As a result the Construction Bureau suffered a loss of

6"x 1½"	61	pieces
5⅜"x 1½"	208	do
5½" x 1"	73	do
4½ x ¾	125	do
4½ x ½	54	do
3½ x ½	12	do

and of the additional cost of handling when placing in sacks and cost of sacks, rope etc.

H.W. Flood

sd. H.W. Flood

0630

Boolf.W.H .Ja

Dec 1

boxes, tobe etc.

and of the additional cost of handling them bigger in boxes and cost to

2 x 1½	15	do
2 x 1	24	do
1½ x 1	152	do
1½ x ½	42	do
2 x 1½	308	do
2 x 1½	18	boxes

to send a letter with usual instructions and in as result the construction

contents in a sack for safety in transport to Europe.

but xod down to transport of bring the temainder of each box

bently as to make it necessary to bring of yzzessoen of as of make it

contaminate "machine bottle, were more or less broken" the majority of

ir temperature action on the extra-quality ventilation. All the boxes

are found to be damaged and shortages and/or bottles broken. I took receipt

boxes and to be exp "a.s." "FRAGILE" on which this construction

deferred" and to be exp "a.s." "FRAGILE" on which this construction

shipment of pear bits and strings in box multiple cost of macroe

accompany" certify that on on upon the shipment 1952" I received a

Bonnie Hilliam Blood, conducting quarterly construction inspect

December 14th, 1952.

14th Decr. 1925.

Rev. J. Macgregor Gibb,

Director, Construction Bureau.

With reference to the shipment of heavy pipe received here on or about Sept. 4th in which a large number of cases containing machine bolts were received badly broken:

I am of opinion that the primary cause of the breakages was the lightness of the packing cases, which were wholly insufficient to resist the strains set up by their heavy contents. In particular the tops and bottoms were, of those broken, all split lengthwise with the grain of the wood, and the nails supposed to hold the ends in were torn bodily out of the top and/or bottom wood which was too thin to give sufficient hold. A serious defect was that the cases had no cross battens and therefore were unable to resist the bursting strains or the tearing out horizontally of the nails as mentioned above. The wires placed round the cases did not act as battens but simply as bands to hold together the bundle of strips of wood to which many of the boxes were reduced.

I do not think that the cases received unusually severe handling, since there was little evidence of bruised or chipped wood, not more than is usual in any shipment, while the bigger boxes of fittings, whihc were of much stouter construction and with proper battens on all four sides at each end, were undamaged.

H.W. Flood

sd H.W.Flood

Lath Sept. 1952.

Exp. 1. Magnetor Gipp.

Director. Construction Unless.

With reference to the equipment of Vyas type tracking gear on board the "Ark Royal" which is which a large number of cases constitutes machine

The difficulties of the tracking cases, which were mostly insufficient to hold the cases together, the bottom and the sides were bowed outwards. In particular the bottom of the boxes were bowed outwards.

I do not think that the cases received sufficiently severe treatment to warrant the cases being bowed outwards to the extent to which many of the boxes were bowed.

Inspection of the cases showed that the cases were not properly fastened together. The bottom of the cases were fastened only by hinges to hold together the bottom of the cases to the sides. The wires bracket round the cases did not be fastened but were merely bent over.

Sections taken through the cases showed that the cases were made of heavy sections of plywood. A sections taken through the cases showed that the cases were made of heavy sections of plywood.

Bottom of the cases were made of two plywood sheets with the grain at right angles to the other. The bottom sheet was fastened to the sides by a single nail in each end, which was not sufficient to hold the cases together.

Boole.W.H de

December 14th, 1925.

I, Henry William Flood, Yenching University Construction Bureau accountant, certify that on or about 4th September 1925, I received a shipment of heavy pipe and fittings as per initialled copy of invoice herewith, said to be ex "s.s. Silverfir", of which this Construction Bureau was at that time and still is the owner: that the said shipment was found to be damaged and shortlanded and/ or pilfered. I took receipt at Tsinghuayuan Station on the Peking-Suiyuan Railway. All the boxes containing "Machine bolts" were more or less broken, the majority so badly as to make it necessary to place the remainder of each box and contents in a sack for safety in transport to stores.

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4½ x ¾	125	do
4½ x ¾	54	do
3½ x ¾	12	do

and of the additional cost of handling when placing in sacks and cost of sacks, rope etc.

sd. H.W.Flood

Boole, W.H. Jr.

December 14th, 1935.

Dear Mr. Hawes:

I received a letter from Mr. Mellen Blood, representing the Interstate Construction Company, confirming that on or about 4th September 1935, I accepted a contract with the Interstate Construction Company to erect Type and Lettering on the installed cost of Type and Lettering on the Interstate Construction Company's Building, being to be erected on the Boylston-Berkeley corner. Well, as the boxes are to be delivered in the Spring, it will be our best time to make it necessary to place the remainder of the Type and Lettering on the boxes and be ready

學大京燕
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

PEKING

TRANSFER

16 December 1925

Dr. Eric M. North
Peking University
150 Fifth Avenue
New.York

Dear Dr. North:

Enclosed a copy of a letter received from the Dollar Company representative in Tientsin. We are being constantly gibed at by our friends because of the unbusiness like way in which we are carrying on our enterprise here, especially in regard to shipments. It is quite possible that you have had no time to make any readjustments since our very last letter, but we are sure our previous letters you got on this matter have had time for answering. I hope you will see your way clear to instruct all shippers to send all original bills of lading to Peking and to have them send the second or third bill of lading to New York.

It would seem best for you to take up with the proper authorities and ask for duplicate first bills of lading for each one of these shipments and send them out to us here so that we may clear this matter up, Unless you know that within say the previous three weeks these bills of lading have been forwarded.

We are sending a copy of this letter to Mr. Barker and hope that he will take the necessary steps in Seattle to clear up those shipments which originated from his port.

Very sincerely yours,

John McGregor Gibb Jr

0636

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

19 December 1925

TRANSFER

Dr. Eric M. North
150 Fifth Avenue
New York

My dear Dr. North:

We are transmitting herewith the minutes of the Grounds and Buildings Committee meeting which was held on Thursday, December the 17th. You will note that there is talk of the Department of Agriculture getting the T'ung Wu property, this has been kept a secret out here until the deed is entirely put through. This place is probably 200 mu, though no accurate measurement has been made. You will also note that we have still not been able to find additional supervisors for construction work next year. The Mr. Wolfe mentioned is J. B. Wolfe who has been a member of the American Board Mission out here since about 1913 an has had charge of their construction work. He is now at home on furlough. If we get a favorable reply from Mr. Chandler we will telegraphing either to you or to Mr. Wolfe himself to ask him to come back to China immediately for a year's service with the Construction Bureau.

Furniture

In regard to recommendations for Men's College dormitories the writer himself is inclined to feel that this Faculty Committee is proposing something of too grand a scale, that if the students need so much furniture they should be allowed to furnish their own rooms, The University's administrative officers would then not be responsible for the upkeep of this furniture while the more simple minded student could get through much more economically. In regard to electric light we have as yet had no time to figure this out, but it is my personal opinion that the power plant as now being installed will not carry that double load which the Faculty Committee wished to impose upon it. If the Faculty Committee is willing to use the dormitory attics for social pupposes this can be done without any great additional expense, to find other rooms when we are going to be so crowded next year seems almost impossible.

Vote 860 is in the nature of a compromise and this double sized room can be used as student dormitories and when not needed for that purpose may be turned over to be used for reception room purposes. We hope that the Trustees will confirm Vote 862, this building being of a simple type and not large, the Committee felt it could be designed here. At the present writing Mr. Thunder has very little outside supervision to take care of and could, therefore, very readily work out these plans, he has started to do so today. If the Trustees feel that

Partnership

this should be done in New York it will mean the waste of four of five weeks of his time or such part of it as he has put on these plans.

Mr. Willis has been applying for the position of operating engineer, this gave rise to Vote 863. I shall try to send you in the near future blue prints of the suggested landscape effects such as are being suggested by Mr. Etter and those with whom he is consulting.

Dr. Stuart says he has already asked for $5000 gold for this purpose, we shall try to find out how much the road building is going to cost. The matter of rental for houses in Prince Ts'ai T'ao garden we brought up because two of these places are at present used by the Department of Agriculture, which Department should meet its own housing expenses. You will note that the 25 years' rental at the price as set down will reimburse the University practically all of the money it has put in the gardens with interest. Of course most of the rent will simply be a bookkeeping payment. This shows that we are losing nothing in this investment and if we are able to renew our lease at the end of that period we will be saving a considerable amount of money.

Plans prepared in New York for the various buildings have usually called for an artificial stone banister, these were put in the Theological Building and the Sage Memorial, but the result was not altogether successful and the iron grilles which have since been installed in the Science Buildings and the Men's and Women's Dormitories are much more successful, hence the action in regard to the Library and Administration Buildings.

All the other actions are self-explanatory and we need not comment on them here.

There has been no communication by rail between Peking and Tientsin since early last week. The international train which attempted to go through about the 9th or 10th finally return to Peking. Some hard fighting has taken place between these two cities, but no decisive victory has been won. Feng Yu Hsiang is now trying to surround his opponent Li Ching Lin in Tientsin. If he is successful Li will soon be starved out and another of ~~Feng Yu~~ China's civil wars will be concluded. In the meantime our work has been considerably handicapped because we can get no supplies from the sea ports.

A few days ago we sent you the following telegram:

Ajakl advise by telegram
Yksos when may we expect
Murpy Murphy
Jicaw this matter very important.

Sincerely yours, John Leighton Stuart

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

28 December 1925

Dr. Eric M. North
150 Fifth Avenue
New York

Dear Dr. North:

We are in receipt of your letters of November 14 and 16, also your cable of about the 24th December. We are sending you prints from pencil drawings showing our suggestions as to the rearrangement of the stage on the second floor of the Bashford Memorial. They should arrive in New York about the time your plans arrive here. If there are any material differences we will consult by cable, we are glad to receive the shipping documents enclosed in yours of November 14. We are, however, put to it in regard to other documents we have the Bill of Lading and Packing List for 33 packages; from Cornell and Underhill, up to the present, however, we have no invoice so cannot tell the value of the goods. Also the shipment of White Lead which we take has originated in Seattle for which we have no papers, and also we still have no original Bill of Lading for 823 packages of cast iron pipe, 122bundles and one box of cast iron fittings ex S.S. "Heffron".

We are today sending to Mr. Krause the auditors statement in regard to the Construction Bureau Account for the year ending November 30.

We are taking up the letter of November 17 in regard to lost bolts with the American Express Company and will see what can be done in regard to these.

Sincerely yours,

JMG:L

Jas McGregor Gibb

PEKING UNIVERSITY.

December 28, 1925.

Mr.J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West,
China.

My dear Gibb:

Enclosed is confirmation of the telegram I sent to you the day before Christmas upon receipt of your letter of November 23, with the indications that you were planning to use one-half of the Bashford lecture room to make a back stage. I have already sent to you two copies of a revised plan of Mr. Murphy's to provide for access to the back stage from the north stairway without going through the auditorium. I personally think it would be a waste of live space to use for the dressing rooms any other space than that under the roof, and I am certain that as time goes on the full capacity of this lecture room will be found very desirable.

Faithfully yours,

Secretary,
PEKING UNIVERSITY.

EMN/G

Copy sent to Dr. Stuart.

PEKING UNIVERSITY.

December 29, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

We are sending herewith the following papers covering purchase of machine bolts, pipe and fittings from Cornell & Underhill loaded on board the S.S. "BELFAST MARU" of the Kawasaki Steamship Company at New York on the 23th instant:

Machine Bolts - 1 copy invoice
1 " packing list
1 " insurance certificate
1 " bill of lading. negotiable

Pipe & Fittings-1 copy invoice
1 " packing list
1 " insurance certificate
1 " bill of lading. negotiable

Cordially yours,

Assistant Treasurer,
PEKING UNIVERSITY.

CLL/G
Enclosures (8)

PEKING UNIVERSITY.

December 29, 1925.

Mr. J. McGregor Gibb,
Yenching University,
Construction Bureau,
Haitien, Peking West,
China.

My dear Mr. Gibb:

Herewith enclosed please find one copy each of three invoices, one copy of packing list, and one negotiable bill of lading covering the shipment of electrical equipment purchased from the International Standard Electric Corporation on the S.S."PRESIDENT ADAMS" of the Dollar Line loaded at New York, December 10th.

Cordially yours,

Assistant Treasurer,
PEKING UNIVERSITY.

CLL/G
Enclosures (5)

燕京大學
YENCHING UNIVERSITY
Peking

CONSTRUCTION BUREAU, HAITIEN

December 5

Dr. Eric M. North
Peking University
150 Fifth Avenue
New York

Dear Dr. North:

We are in receipt of yours of November 25 and three of November 27, also copy of a letter to Dr. Stuart dated November 20.

We are glad to hear that the electric material was supposed to be shipped on December the 10th, but are extremely sorry that the whole order has been held up while waiting for copper wire, as our work here might have made progress with parts of this material.

In regard to laundry tub plugs and couplings we copied the description from the third page of J. Simmons & Co. export invoice and packing list dated July the 8th, 1924, No.28743 - 28744, sales folio - 5322, your order No.1896. In this order there were 17 1½x1¼ wash tray and plugs and couplings, no number or other description is found. We are surprised that you find no document of this kind in your files, if there had been an identification number we certainly would have sent it. I have shown the papers to others in the office here and they confirm that I am right in reading the date etc. correctly. They are not parts of some other fitting as you suppose, they do correspond to the Crane Catalogue No. 140, page 672 C.33864, if you have not before this been able to find the order we will be glad if you will do it at the earliest possible date.

60
Write Simmons
Dr. Eric 10/19/25
July 8 1924

We note that you never received our cable of October 26. We have on our file a lead pencil copy and a typed copy of this cablegram, but have not been able up to the present to find the Cable Company's receipt of that date, there is a possibility that this cable was given to somebody for delivery at the Cable Office in Peking and was lost or mislaid. We shall continue to see if we can check the matter any further. Apparently both matters covered by the cable have been answered. We note that our inquiries about the Library and the Administration Building have been passed on to Mr. Murphy.

We are glad that the Trustees approve the stack and the residences, we think they are as good as can be secured with the funds available.

We have to thank you for the Simmons documents and for the Cornell and Underhill documents contained in your other letters of November 27. Your letter to Dr. Stuart of November 20 is abot of the tenure which I expected. I have not seen Mr. Warner's letter and so cannot completely answer the question raised in your letter at this time. I am sorry that the Trustees did not understand my letter of September 25. As Dr. Stuart is leaving for the South within a day or two and may be away for a month, this matter will probably not be officially acted upon until his return. You will have noted from the Grounds & Buildings Committee actions that they have in a measure tried to clear up the financial matters between the firm Lund, Gernow & Co. and the University, but Mr. Lund himself has been postponing any consultations in regard to this matter until he has a letter from you in reply to his of September 24. In regard to point 2, Mr. Lund would reply that the University has had complete service from the engineers up to the end of this current year, eventhough their Mr. Gernow returned to Denmark early in December, Mr. Nyholm left a month before that time, and Mr. Lethmuller has only made an occasional visit to the site, perhaps one visit a week for the past three months.

I shall have copied out for you our letters to the firm which have accompanied each payment of commission up to the present time, at least such parts of these letters which I hope will give you the information which you ask for in section 3.

We are much surprised at your section 4, as we understood this contract was to begin with the year 1923, eventhough it was dated September 1, 1923. We have not checked up correspondence of that time and therefore cannot speak conclusively on this point.

In regard to your section 5 Mr. Lund will argue that there is a considerable amount of electric material still to be installed in each of the buildings, much of this material is still unpaid for, at least as far as our books are concerned here. On the other hand his firm has done the work which will lead up to the purchase of this material and to the installing of the material, as this is the case they should receive some commission on this item. I have taken electricity as an example, but the same will run through each and all the buildings and for every line of work. It can be pointed out, however, that while certain preparatory work has been done the University must find its own inspectors and supervisors, and other help in the installing of such equipment or the erection of buildings. The University can further point out that commission has been paid on considerable quantities of material which is at present on the site or in the store houses which will be used in buildings for which the engineers have done absolutely no work.

The writer personally does not feel that the amount of commission yielded in China should be compared with the amount which will be yielded in some other country, this commission was agreed upon for conditions out here and not for conditions in any other country. These are more or less remarks by the way and may not be in line with other actions of the Committee here.

Mr. Carl Hildabrand arrived in Peking the day before yesterday and will shortly be giving his time fully to the Construction Bureau. We have asked the American Board to cable to see if Mr. J. B. Wolfe will come for a year's service with the University.

Sincerely yours,

pro Mr Jurgen G. Ott

JMG:L